

Redland Elementary School

2024-2025

Arrival/Dismissal Plan

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Creating a smooth and safe arrival and dismissal plan for an elementary school requires clear procedures, effective communication, and staff supervision.



Arrival

General Guidelines:

- Supervision starts at: 7:30 AM
- School start time: 8:35 AM
- Staff and security will be stationed at key locations to assist students.
- No student should be dropped off before supervision begins.
- Use the single designated drop-off lane.
- Staff assist students in exiting vehicles safely.
- Parents remain in their cars. No parking in the drop-off lane.
- Cars exit in an orderly flow to prevent congestion.

Bus Riders:

- Buses unload in a separate designated area.
- Staff will help younger students exit safely and direct them to their locations.
- Buses arrive in staggered waves.

Walkers & Bike Riders:

- Crossing guards stationed at major crosswalks.
- Students enter through a designated gate.
- Bike riders must walk their bikes once on school grounds and park them in the bike rack.

Inclement Weather Plan:

- Adjust entry points for safety.
- Use cafeteria/hallways for temporary holding areas before school starts.

Dismissal

General Guidelines:

- Dismissal begins at: 1:50 PM VPK-1st Grade AND 3:05 PM for 2nd through 5th Grade
- Teachers supervise and escort students to designated areas.
- Staggered dismissal times may help avoid congestion.
- Dismissal Procedures by Mode of Transportation:

Car Riders:

- Parents display a school-issued name tag for pick-up.
- Staff escort students to cars (younger students first).
- No parking in the pick-up lane.

Bus Riders:

- Students line up by bus number in designated areas.
- Staff supervise boarding.
- Buses depart in an organized manner.

Walkers & Bike Riders:

- Walkers dismissed from a designated exit with a staff member.
- Younger students meet an approved guardian at a pickup location.
- Bike riders walk their bikes off school property before riding.

After-School Care Students:

- Report directly to the after-care program. Escorted by an ASC staff member.
- Staff check attendance and supervise transitions.

Early Pick-Ups: Parents must check in at the front office. Early dismissals end 30 minutes before regular dismissal unless pre-approved.

Inclement Weather Plan

- Walkers/bike riders held inside until conditions are safe.
- Adjust car and bus pick-up locations as needed.
- Additional Safety Measures:
 - Staff & SRO Supervision
 - Admin, teachers, and Officer Fernandez ensure safety.
 - Security Cameras & Signage Clear directional signs and video monitoring.
 - Radio Communication: Walkie-talkies for key personnel.
 - Training & Drills: Staff and students practice procedures regularly.

